

Committee: Oxfordshire Growth Board
Date: Thursday 26 May 2016
Time: 2.00 pm
Venue: Council Chamber, Bodicote House, Bodicote,
Banbury, OX15 4AA

Membership

Voting Members 30/6/2015-30/6/2016

Chairman and Leader of Cherwell District Council	Councillor Barry Wood
Vice Chairman and Leader of Oxfordshire County Council	Councillor Ian Hudspeth
Leader of Oxford City Council	Councillor Bob Price
Leader of South Oxfordshire District Council	Councillor John Cotton
Leader of Vale of White Horse District Council	Councillor Matthew Barber
Leader of West Oxfordshire District Council	TBC

Non-voting members

Chairman of OXLEP	Jeremy Long
Vice Chairman and Skills Board Representative	Adrian Lockwood
Universities representative	Alistair Fitt
OXLEP Business representative- Bicester	Phil Shadbolt
OXLEP Business representative-Oxford City	Richard Venables
OXLEP Business representative- Science Vale	Andrew Harrison
Homes and Communities Agency Representative	David Warburton

AGENDA

1. **Apologies for Absence and Notification of Substitutes**

2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at the meeting.

3. **Minutes** (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Oxfordshire Growth Board held on 31 March 2016.

4. **Chairman's Announcements**

To receive communications from the Chairman.

5. **Public Participation**

Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting subject to the restrictions set out in the public participation scheme: [Public Participation Scheme](#)

Deadline to submit questions: By Friday 20 May 2016 in writing or email to the Chief Executive or Secretariat of the host authority

Deadline to submit requests to address the meeting: No later than noon on the day before the meeting (Wednesday 25 May 2016) in writing or email to the Chief Executive or Secretariat of the host authority

6. **Post SHMA Work Programme Update Report** (Pages 5 - 10)

Report Contact: Paul Staines, Growth Board Programme Manager

Purpose of report

To provide the Growth Board (the Board) with an update on the Post-SHMA Strategic Work Programme (the Programme).

Recommendations

Officers ask the Board to note both progress of the Programme to date and the fact that it will not be achieved without the full continued commitment of all partners to the Programme, and to reaffirm that commitment.

7. **Growth Board Budget Summary** (Pages 11 - 12)

Report Contact: Paul Staines, Growth Board Programme Manager

Purpose of report

To provide the Board with a summary of partnership funds held on the Board's behalf by the lead authority as at 1 May 2016.

Recommendation

That the budget position be noted

8. Oxfordshire Infrastructure Strategy Brief (Pages 13 - 22)

Report Contact: Bev Hindle, Deputy Director, Strategy & Infrastructure, Oxfordshire County Council

Background

At its meeting on 31 March 2016, the Growth Board noted within the work programme that the Executive Officer Group (EOG) had supported the development of an Infrastructure Strategy for Oxfordshire and that detailed project scoping should be prepared for Growth Board in May for approval.

Officers subsequently prepared a brief for the development of the strategy and this document was endorsed by the EOG on 12 May and is attached for approval by the Growth Board.

Recommendation

The Growth Board is asked to:

- 1.1 Agree the attached brief for an Infrastructure Strategy for Oxfordshire

9. Strategic Economic Plan (Pages 23 - 26)

Report Contact: Dawn Pettis, Economic Strategy Manager, OxLEP

Purpose of the Report

Creating the Environment for Growth: Strategic Economic Plan for Oxfordshire – Consultation Draft (SEP Refresh)

Recommendations:

The Growth Board is asked to:

- a) Consider the implications and comment on the SEP Refresh within the context of its on-going joint statutory work, including in particular its work on planning for infrastructure development in the medium to long term
- b) Make comments on the SEP structure, priorities to 2020 and the identified commitments under each theme

- c) Note the timetable for the consultation period and the finalisation of the SEP Refresh
- d) Note the governance arrangement for delivering the SEP Refresh

10. Oxfordshire Growth Board Work Programme (Pages 27 - 32)

To consider and review the Board Work Programme.

11. Dates of Future Meetings

The Board is asked to note the meeting dates for 2016/17 when Oxfordshire County Council will be the lead authority:

- Monday 25 July 2016 (NB. This date is provisional and may be changed. Panel Members will be advised accordingly)
- Monday 26 September 2016
- Wednesday 30 November 2016
- Tuesday 31 January 2017
- Wednesday 29 March 2017
- Thursday 1 June 2017

12. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221847 / 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Pauls Staines, Growth Board Partnership Programme Manager / Natasha Clark, Democratic and Elections paul.staines@cherwell-dc.gov.uk, 01295 221847 / natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Wednesday 18 May 2016